

PTA Meeting Minutes – 11/6/14

The meeting was held at 6:00 p.m. in the library at PFES.

- I. Welcome
 - a. In Attendance
 - i. Bekki Dudash, Kelly Beeken, Veronica Spradlin, Shannon O'Donnell, Christina Akers, Dollie Cottrill, Katie Davis, Heather Pettus, Marsha Smith, and Karen Allen.
- II. Officers Reports
 - a. Recent Events.
 - i. Harvest Festival. Went well, ran out of candy early but last year we had too much. Next year only pretzels and water. Look into having week after Halloween instead of week before.
 - ii. Parking. The VT parking event at BMS 11/1 raised \$504.
 - b. Fundraising.
 - i. Mixed Bag Designs. Shannon and Heather will tally the order on Thursday, 11/13 from 1-4. Heather will send out a reminder on Monday. We will offer a Cookie Party for the Classroom with the Highest Percentage of Sales.
 - ii. Sal's. Sal's fundraiser will be on 11/12. Shannon will call to verify everything and send the notice out Monday.
 - iii. T-Shirts. Bekki only has 54 items ordered, we need 141 to be charged what we had planned on. Ms. Cottrill will order T-Shirts for the upcoming student teachers. Bekki will also order some mint green extra large youth shirts to replace the sold ones. The orders are due 11/7, Bekki will submit on 11/11.
 - iv. Fall Craft Show. The preparations are coming along well. Shannon will contact Coach Crist to see if he can put us in touch with some football players to lift the gym floor mats. We currently have about 52 booths reserved. Scott Sink will be our food vendor and will make arrangements to plan for more customers this year. We will have live music.
 - v. Teacher Holiday Gift Certificates. In years past we have sent letters home requesting donations for a teacher gift certificate so the teacher could spend money how they see fit but the family still gives a holiday present. We have decided to do this again this year. Shannon will look into updating the form letter to send out to families. Marsha will contact the certificate maker and see if she is interested in making them again.

- vi. Puma Costume Mascot. Heather will be donate the money for the purchase of the mascot. Shannon will go ahead and purchase.

- c. Budget.
 - i. The checking account balance as of November 6th is \$15,669.89. The CD balance is \$5,140.49.
 - ii. Requested Funding.
 - 1. Administrative Assistant Gift Certificates. Bekki was contacted to see if we are interested in giving (2) \$20 gift cards to the Administrative Assistants Holiday dinner. The board agreed to do this. Bekki will purchase (2) \$20 Kroger gift cards.
 - 2. Snacks for the Classrooms. The school is in need of classroom snacks. 44 Large containers of snacks, 2 for each classroom has been requested. Katie Davis will purchase these through Costco and the PTA will reimburse her. Shannon will distribute once they arrive.

- d. Volunteer Coordinator's Report
 - i. VT Parking. The next VT parking fundraiser is on 11/28 probably around lunch time. It will be at Beeks and we will need a few volunteers.
 - ii. Shopping Cart Day. Will be on December 18th, the sing along will be on December 19th. Shannon will check into getting 240+ paint sticks and possibly paint swatches.

Next PTA Meeting- Thursday, December 4th, 6:00pm